

M2-Partner Meeting

14th to 16th of July 2021

Meeting Minutes



Green-4-Future

Greening the EntreComp Framework to Reconcile Economic
Development and Environmental Security



Meeting Minutes

Date: 14th to 16th of July 2021

Meeting-Room: Zoom

Participants: Marc Beutner, Jana Stelzer, Sebastian Koppius, Georgeta Chirlesan, Sorin Fianu, Paulina Polak, Mariya Zheleva, René Bischof, Miro Taribo, Marios Zittis and Debbie Bough

Name of transcript writer: Jana Stelzer

Wednesday, 14th of July 2021 –

1. Meeting day

APPROX. TIME	TOPIC	CHAIR
14:00 – 14:30 (CEST)	Welcoming the Green-4-Future partners (Marc Beutner) <ul style="list-style-type: none">▪ Warm welcome▪ Schedule of the meeting	UPB
14:30 – 15:30	Current Status of G4F in general (Marc Beutner / Jana Stelzer) <ul style="list-style-type: none">▪ Overview of the Intellectual Outputs and linkages▪ Project Website▪ Discussion/ Q&A	UPB
15:30-16:00	Coffee / Tea break	
16:00 – 17:00	Current Status of G4F in the countries (each partner) <ul style="list-style-type: none">▪ Short Power Point Presentation of each partner (max. 10 minutes) about the activities concerning G4F in your country▪ Discussion	All partners



Thursday, 15th of July 2021 –

2. Meeting day

APPROX. TIME	TOPIC	CHAIR
10:00-11:30	IO1: GreenEntreComp Framework (Marc Beutner / Theocharis Michail / Georgeta Chirleşan) <ul style="list-style-type: none">▪ Insights into the revised GreenEntreComp Framework▪ Discussion	UPB / CARDET / UPIT
11:30 – 13:00	IO2: Business Modelling for Circular Economy Businesses (Sarah Keegan) <ul style="list-style-type: none">▪ IO-Tasks▪ Discussion	SPECTRUM
13:00 – 14:00	Lunch	
14:00 – 15:30	IO3: In-service Training for VET Tutors (Georgeta Chirleşan) <ul style="list-style-type: none">▪ IO-Tasks▪ Discussion	UPIT
15:30– 17:00	IO4: Green-4-Future MOOC (Theocharis Michail) <ul style="list-style-type: none">▪ IO-Tasks▪ Discussion	CARDET



Friday, 16th of July 2021 –

3. Meeting day

APPROX. TIME	TOPIC	CHAIR
10:00 – 11:30	Dissemination and exploitation <i>(Marc Beutner / Paulina Polak / Mariya Zheleva)</i> <ul style="list-style-type: none">▪ The Green-4-Future project website▪ Social Media▪ Publications, Newspapers	UPB / CALLIDUS / BFU
11:30 – 13:00	What's laying ahead of us? <i>(Marc Beutner)</i> <ul style="list-style-type: none">▪ Project timeline, work plan and responsibilities▪ Milestones of the G4F project▪ Next project activities	UPB
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:00	Meeting Evaluation	UPB
15:00 – 16:00	Wrap-up and Discussion on tasks to do	All partners



These minutes include the main statements from the 2nd Green-4-Future Partner Meeting from 14th to 16th of July 2021. This Project Meeting was held online via Zoom. We had a great time with productive discussions and excellent results. These results are fixed in these minutes.

Current Status of Green-4-Future Project

After a warm welcome and an introduction of the agenda, UPB presents the current status of the Green-4-Future project.

IOs:

IO1 - GreenEntreComp Framework: This IO is already finished. Only the translation into the partner languages are missing. The translations should be finished latest until 15/10/2021. Afterwards, SRC will design the document for online and offline use latest until 15/01/2022.

IO2 - Business Modelling for Circular Economy Businesses: This IO starts in January 2022. SRC, CALLIDUS and BFU will draft a work programme for each of their respective working groups to develop the business modelling training resources for circular economy businesses latest until 15/04/2022.

IO3 – In-Service Training: This IO has started end of April 2021. The next step is that UPIT and CALLIDUS will develop the training material for the Phase 1 In service Trainer Manual until 15/09/2021. All partners will test this document with their local stakeholder forum and provide feedback until 15/12/2021.

IO4 – Green-4-Future MOOC: This IO has started end of April 2021. CARDET will develop a prototype and present it to partners for testing in January 2022.

Meetings:

The next 3rd Partner Meeting will take place in February 2022. Depending on the pandemic situation, this meeting will be held in Portugal or online.

Moreover, the first LTTA in Germany is planned for spring 2022. Depending on the pandemic situation, this meeting will take place in presence or online.

The Multiplier Events are scheduled for July 2023.

Financial reports:

- 1st Progress Report: 30/05/2021
- Interim Report: 30/03/2022 (all partners should deliver the necessary documents no later than 28/02/2022)
- Final Report : 15/10/2023 (all partners should deliver the necessary documents no later than 31/08/2023)

General aspects:

- Creation of Timesheets in PROM Tool (every 3 months) → Deadline: **31/08/2021**
- Declarations of Attendance of M1 / M2 / (Steering Committee)
 - Original documents via post to UPB
 - Scanned documents



- Dissemination activities
 - Creation of Online Newsletter by CALLIDUS → Month 9 (31/07/2021)
 - Website, Social Media

After the presentation of the general current status of the project each partner present the individual status.

IO1: GreenEntreComp Framework

IO1 contains the Green EntreComp Framework. Here, UPB presents the final version of the Green EntreComp.

Next steps:

The next step is the translation of it into the partner languages. All partners should translate it latest until **15/10/2021**. Afterwards, SRC will design the document for online and offline use until 15/01/2021.

IO2: Business Modelling for Circular Economy Businesses

IO2 addresses the Business Modelling for Circular Economy Businesses. SRC presents the core aims and tasks. Working in teams of 3, partners will develop a suite of business modelling training resources that address three recognised circular economy business models.

Next steps:

SRC will be in touch with Callidus and BFU directly to draft a work programme for each team in early 2022. All partners will agree on deadlines once the work programme has been defined.

IO3: In-service Training for VET Tutors

IO3 focusses on the In-service Training for VET Tutors. UPIT is the responsible leading organisation and presents the core idea and tasks.

Next steps:

UPIT has developed a value proposition and a template for training materials. All partners should give a feedback until 22/07/2021.

UPIT, CALLIDUS, UPB and ISQ have to develop the training materials for Learning Units 1 and 2 (or Phases 1 and 2) – but these partners will get in touch separately to decide who will design which unit after we will finalize the two attached documents.

IO4: Green-4-Future MOOC

IO4 is about the Green-4-Future MOOC. CARDET as the leading organisation for this IO presents the core idea and tasks.

Next steps:

CARDET will lead a discussion to identify the most appropriate architecture for the Green-4-Future MOOC until end of August 2021. Afterwards, CARDET will develop a prototype and present it to partners for testing latest until January 2022.



Dissemination and exploitation

The project partner BFU is responsible for organising dissemination activities, especially for social media. In this context BFU has created a social media strategy as well as Facebook and Twitter guidelines. Therefore BFU provides a short update concerning some Facebook and Twitter statistics.

Next steps:

Regular dissemination on Facebook and Twitter. BFU has created admin rights for the social media channels for each partner. If not, please contact BFU.

<https://www.facebook.com/Green4Future.Project>

https://twitter.com/Green_4_Future

Additionally, CALLIDUS has created the 1st Green-4-Future Online Newsletter. CALLIDUS will finalise the Newsletter and will provide to all partners.

Next steps:

Translation of Online-Newsletter latest **until end of September 2021** and dissemination.

Meeting Evaluation

Please take 5 minutes to fill in the questionnaire. The questionnaire is anonymous. Please follow the link to access the online survey:

<https://umfragen.uni-paderborn.de/index.php/259872?lang=en>

What's laying ahead of us?

IO1:

09/09/2020 to 20/02/2022		
Task 7 - UPB, CARDET, CALLIDUS, UPIT, <u>UoP</u> , BFU and ISQ will translate the document	All partners	Deadline: 15/10/2021
Task 8 - SRC will design the document for online and offline use	SRC	Deadline: 15/01/2022
Presentation of revised GreenEntreComp at a 3-day Transnational Training Event for VET tutors in Germany	UPB	Jan/ Feb 2022
Presentation of revised GreenEntreComp at an International Conference held in Germany in M19/M20	UPB	March/ April 2022

IO3:

22/04/2021 to 22/08/2023		
Task 1 - UPIT will set out a value proposition for the in-service training element to address <u>GreenEntreComp</u> and present it at PM2 in Austria	UPIT	May/ June 2021
Task 2 - UPIT and CALLIDUS will develop the training material for the Phase 1 In-service Trainer Manual	UPIT, CALLIDUS, UPB	15/09/2021
Task 3 - All partners will test this document with their local stakeholder forum and provide feedback	All partners	15/12/2021
Task 4 - UPIT and CALLIDUS will revise the learning content as required	UPIT, CALLIDUS	31/01/2022



IO4:

26/04/2021 to 26/08/2023			
Task 1 - CARDET will lead a discussion to identify the most appropriate architecture for the Green-4-Future MOOC by presenting a number of sample and options at partner meeting 2 in M9	CARDET	May / June 2021	✓
Task 2 - CARDET will develop a prototype and present it to partners in M18 for testing.	CARDET	Jan 2022	

General aspects:

- Creation of Timesheets in PROM Tool (every 3 months) → Deadline: 31/08/2021
 - Original documents via post to UPB
 - Scanned documents via mail to UPB
- Declarations of Attendance of M1 / M2 / (Steering Committee)
 - Original documents via post to UPB
 - Scanned documents via mail to UPB
- Dissemination activities
 - Creation of Online Newsletter by CALLIDUS in Month 9 (31/07/2021); Translation of Newsletter until end of September 2021.
 - Website, Social Media
- Meeting Evaluation latest until 31/07/2021.

Some impressions:





The slide features a graphic on the left showing a hand holding a megaphone, with various icons (lightbulb, clock, target, trophy, etc.) floating around it. The text on the slide is as follows:

DISSEMINATION

- Callidus presented a **dissemination strategy** at the first partner meeting and agree appropriate dissemination targets for the project
- Callidus prepared the **Dissemination plan** for the Project
- Callidus developed a **dissemination log** where all dissemination actions and activities can be recorded by partners

The Zoom interface shows a sidebar with four participants: Mariya Zheleva, Jana Stelzer, Paulina Polak, and Marc Beutner - UPB. The bottom toolbar includes icons for Audio ein, Video beenden, Sicherheit, Teilnehmer (11), Umfragen, Chat, Bildschirm freigeben, Aufnehmen, Breakout Session, and Reaktionen. A red 'Beenden' button is in the bottom right corner.

The slide features a graphic on the left showing a circular landscape with wind turbines, houses, and trees. The text on the slide is as follows:

IO4 MASSIVE OPEN ONLINE COURSE

The Green for Future MOOC will be the one stop shop that will connect an interactive the Greened EntreComp to Business Practices and the InService Training for Academics.

- It needs to look simple and intuitive
- It needs to be well thought out and to connect the main output IO1 to the practices (IO2) and the curriculum (IO3)

The Zoom interface shows a sidebar with four participants: Mariya Zheleva, Jana Stelzer, Marc Beutner - UPB, and Marios Zittis. The bottom toolbar is identical to the previous slide, showing 10 participants in the 'Teilnehmer' count. A red 'Beenden' button is in the bottom right corner.

